



## Ashar Malik

### Paralegal

Jurisdiction: England & Wales

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## Overview

Ashar is a highly experienced paralegal and provides legal support to the Litigation and Commercial Property teams.

Prior to joining Keystone, Ashar gained invaluable experience in complex litigation and international arbitration at a leading US firm, assisting high-profile individuals, corporate clients and private funds across a range of commercial matters. He has had excellent exposure to shareholder disputes, cross-border arbitration and enforcement proceedings in foreign countries.

## Expertise

### Commercial Litigation

- Applications
- Appointment of experts
- Attending client meetings
- Attending court, hearings and trials
- Bundling
- Civil procedure
- Companies House filings
- Company searches and filings
- Costs forms and budgets
- Cross-jurisdictional proceedings
- Due diligence

- E-discovery/disclosure
- E-filing
- Enforcement proceedings
- Instructions to counsel and experts
- Letters of claim and claim forms
- Monitoring and supervising small teams of paralegals on document review

## **Pleadings**

- Pre-trial disclosure
- Preparing trial bundles
- Statements of case
- Supervising a group of junior paralegals
- Trial/hearing support
- Witness statements

## **International Arbitration**

- Applications to compel witnesses abroad
- Arbitration bundles
- Arbitration requests and applications
- Arranging hearings
- Attending client meetings
- Attending tribunal hearings
- Cross-border arbitration
- Due diligence
- E-filing
- Expert opinions
- Instructions to counsel and experts
- LCIA arbitration proceedings
- Pleadings
- Preparing for/attending arbitration hearings
- Redfern disclosure

- Statements of case
- Witness statements

## Career

- 2018**            **Keystone Law** | Paralegal
- 2016 - 2018**   **Arnold & Porter Kaye Scholer LLP** | Legal Assistant
- 2015 - 2016**   **King & Wood Mallesons LLP** | Paralegal
- 2015**            **Hui Ye Law Firm, Shanghai (China)** | Intern