

Marlen Undusk

Paralegal

Jurisdiction: England & Wales

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Overview

Marlen is a paralegal who works to support the insurance team to ensure optimum client service delivery.

Expertise

- General administration
- Bundle preparation
- Proofreading legal documents
- Drafting client documents
- Filling out legal forms
- Legal research
- Effectively managing caseload and client management

Career

2018 Keystone Law | *Paralegal*

2017 Heringson Glo | *Work Placement*